

YORKSHIRE INTERNAL AUDIT SERVICES
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NORTH YORKSHIRE
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The Chairman,
Askham Bryan Parish Council,
The Granary
Mill Lane
Askham Richard,
York, YO23 3NW.

30th May 2018

Dear Sir,

To the Chairman and Members of Askham Bryan Parish Council
Audit of Accounts for the Financial Year 2017/18

Annual Return

The final audit of the Council for 2017/18 has been carried out and I am pleased to inform you that section 4 of the audit commission return has been signed as required.

Bank Accounts

The Council bank accounts were checked, and the reconciliation of the current account balance at the financial year-end was agreed. The overall cleared balance was £3846.74.

Vouching

Expenses invoices and income received were checked for the year and found to be recorded accurately in the Council records. However, it was noted that inputs VAT on one item had not been claimed and that the VAT suffered during the previous year is still to be reclaimed. In total these items amount to £136.95. On speaking to the Clerk, she has undertaken to submit the VAT claims as soon as possible.

General

All other records supplied were reviewed and I found them to be well maintained and accurate.

I should like to thank you for your warm welcome and look forward to my next visit.

Yours sincerely,



Terry Flatters.